



2nd Annual
**KINGDOM AIRPORTS,
 AVIATION & LOGISTICS
 EXHIBITION 2013**
 29 APR - 1 MAY 2013 **RIYADH (KSA)**

**EXHIBITING
 CONTRACT**

EXHIBITOR

Company name:.....
 Address:.....
 City:..... Country:.....
 Tel:..... Fax:.....
 E-mail:..... Web:.....
 Contact person Name:..... Position:.....

INVOICING ADDRESS

BUSINESS ACTIVITIES

Please tick the sector(s) that correspond to your business activity

Airports MRO Aviation FBO Airlines

Aircraft Mangement Cargo Logistics Training

Equipment Supplies Information Technology

Support Services Safety & Security

Others (specify)

Others (specify)

STAND OPTION (Choose any one)

Shell Scheme Stands - US\$ 600 per sqm

- 3x3 stand US\$600 X 09 = US\$5400
- 3x4 stand US\$600 X 12 = US\$7200
- 3x5 stand US\$600 X 15 = US\$9000
- 3x6 stand US\$600 x 18 = US\$10800

Total US\$

Open Area Each sqm = US\$550

- 22sqm stand US\$ 550 X 22 = US\$12500
- 33sqm stand US\$ 550 X 33 = US\$18150
- 44sqm stand US\$ 550 X 44 = US\$24200
- 55sqm stand US\$ 550 X 55 = US\$30250

Total US\$

Payment Terms : Payment equivalent to 100% of the total charges shall be paid in full in favour of Arabian Reach FZ LLC at the time of raising the invoice or confirmation letter. No reservation will be confirmed without receiving the full payment.

Cancellation/Refund Policy: Any exhibitor who cancels after March 30, 2013 shall forfeit and pay to Organisers, as liquidated damages, a sum of money equal to 100 percent of the full price of said exhibitor's booth space. Any exhibitor who cancels prior to March 30, 2013 shall forfeit and pay to Organisers, as liquidated damages, a sum of money equal to 75 percent of the full price of said exhibitor's booth space.

Assignment of Stand/Space : The Organiser reserves the right to reposition the allotted stand/space, to change the venue and dates of the exhibition and to modify the layout of the floor plan, if in the opinion of the Organiser that it is for the interest of the exhibition as a whole. Also, stand construction and layout is subject to the approval of the State and exhibition venue management.

General Terms and Conditions : Stand set-up will begin on 26 April 2013 and end at 28 April 2013. No construction or any other kind of work which generates waste materials will be permitted after 6pm on 28 April 2013. Dismantling may commence at the close of the exhibition, on May 1, 2013 (6pm till 10pm) and continue on May 2, 2013 (9am till 6pm). All materials must be completely repacked and removed from the venue exhibit hall no later than 6:00 pm on May 2, 2013. Failure to do so may result in fines, which will be sole responsibility of the concerned exhibitors.

Exhibitors and Sponsors are urged to take care of their valuable exhibits and belongings during the stand installation, dismantling and exhibition days. While the Organizers will make all reasonable arrangements for security coverage, they are not responsible for any loss or damage, which may occur, and it will be the exhibitor's responsibility for the security of their stand, its exhibits. and contents including personal property. Appropriate insurance coverage should be arranged against the following risks (compulsory): damage of third party, fire, water damage or damage caused by third parties and theft. The Exhibitor duly binds himself to take out insurance and to forego all claims against the Organisers in the event of loss or damage or if the Exhibition has to be cancelled for reasons beyond the Organiser's control.

Shell scheme stand allotment will take place on 28th April 2013 (9am-5pm). Dismantling of these stands will take place on May 1, 2013 (6pm till 10pm) and on May 2, 2013 (9am till 6pm).

Payment should be made by cheque in favour of
Arabian Reach FZ LLC, A/C No.: AE 404000000 33269585002
RAK - BANK - Bur Dubai Branch Swift Code - NRAKAEAK Dubai, United Arab Emirates

EXHIBITOR'S DECLARATION

I, the undersigned, declare that I am aware of the general terms and conditions of the Kingdom Airport, Aviation & Logistics Exhibition 2013, that I possess a copy thereof, and that I accept, without any reservation including all its clauses. I, the undersigned, renounce any legal recourse against the managing company of the premises in which the trade show takes place or against the organizer or any other exhibitor and against any party acting for the previously cited persons.

Signature & Stamp of the Exhibiting Company

Name:

Signature of the Organiser

Name:

Exhibit Contract Regulations and Policies

By agreeing to be a sponsor or exhibitor at the conference, you and your company have agreed to abide by the following regulations, which serve as guidelines to broadly define participation at the conference. Sponsors and exhibitors may request specific information regarding any of the matters below. Organizers reserve the right to amend or change any of the guidelines below, and communicate by posting these to the conference Website.

Exhibition Regulations (General)

- General specifications concerning the organization of the Exhibition, in particular its opening and closing dates, its location, its opening hours and admission price are decided and may be modified according to the will of the organiser.
- In the event of an extension, exhibitors who so request, may be authorized to close their stands on the date initially agreed, but they may not remove products on display nor change the appearance of the stand before the date fixed by the Exhibition organiser.
- If for major, unpredictable or economic reasons, the Exhibition cannot be held, exhibitors' applications will be cancelled and sums available, after payment of expenses incurred, will be distributed between the exhibitors, pro rata to the sums deposited by each of them.
- The exhibitor shall undertake to respect, and make respected, the measures of the Exhibitor's Handbook.
- The exhibitor is responsible to the organiser for non observance of the schedule of conditions established by the owner or the main tenant of the site placed at the disposal of the Exhibition organiser.
- The organizer is not liable for any consequences arising from the enforcement of the provisions of these general regulations.

Participation Conditions

- The organiser determines the categories of exhibitors and establishes the list of products and/or services exhibited.
- An Exhibitor may present only equipment, products, processes or services manufactured or designed by himself, or for which he is an agent or distributor; in the latter case, he must attach to his application, the list of brands whose products he intends to exhibit or whose services he intends to present.
- After consideration, the organiser may exclude products and/or services which do not appear to him to correspond to the aim of the Exhibition, or allow the presentation of products and/or services which do not appear on the list but which may be of benefit to the Exhibition.
- Sales comprising immediate on-site delivery to the buyer are prohibited.
- In pursuance of the regulation concerning authorized exhibitions, any exhibitor agrees to exhibit only products or equipment in conformity with UAE regulations, except for products or equipment destined for use exclusively outside UAE territory.
- Moreover, any exhibitor agrees not to proceed with any advertising liable to induce into error or to constitute unfair competition.

Applications

- Any person wishing to exhibit must present an application of participation to the organiser.
- Unless the organiser does not accept the applications, the submission thereof shall be a binding and irrevocable undertaking to pay the full price of the stand hire and associated costs.

Control of admissions

- The organiser is not obliged to justify his decisions concerning applications.
- In the event that participation is refused, any sums paid by the party having presented an application of participation will be refunded, after deduction of administrative expenses incurred by the organiser and which remain due to him.
- The same provision applies to a party having presented an application of participation placed on the waiting list, to whom a stand cannot be allocated for lack of available space when the Exhibition opens.
- Acceptance of the application is confirmed by the reply from the organiser to the exhibitor. This reply may be in the form of an invoice addressed to the exhibitor. Despite initial acceptance by the organiser and even after allocation of a stand, an application of participation from an exhibitor whose affairs are, for whatever reason, administered by, or with the assistance of a trustee in bankruptcy, is null and void.

Assignment/Sub-letting

- Without the organisers' prior consent in writing, an exhibitor shall not transfer, sublet or share, with or without payment, all or part of his concession within the Exhibition.
- Nevertheless, several exhibitors may be granted joint authorization to make a group presentation, providing each of them should submit a prior request for the approval to the organiser and sign an application for joint-participation.

Withdrawal

- In the event of withdrawal or non-occupation of the stand for whatever reason any sums paid and/or due in whole or in part towards the hire of the stand, shall be retained by the organiser, even if the stand is let again to another exhibitor.
- An exhibitor shall be deemed to have withdrawn if, for any reason whatsoever he should fail to take possession of his stand 24 hours before the day on which the Exhibition is due to open. The organiser may therefore dispose of the defaulting exhibitor's stand and the latter shall have no right to claim a refund or compensation, even if the stand is allocated to another exhibitor.

Price

- The price of stands is decided by the organiser and may be revised by the organiser if there is a modification to its components, including but not limited to variations in the cost of materials, labour, transportation and services as well as tax and social charges.

Payment conditions

- Payment for hire of the stand and other associated costs is to be made by the settlement dates and by methods fixed by the organiser and notified to the exhibitor in the Exhibition information package.
- For any late application of participation, the first payment is equal to amounts already due at the date of receipt of the application. The same provision applies to exhibitors on the waiting list who are allocated a stand which becomes vacant.

Failure to pay

- If an exhibitor should fail to pay on due dates and by the specifications stipulated in the preceding article, the organiser shall be entitled to apply the conditions contained in 'Withdrawal'. Debt-collection costs shall be payable by the debtor.

Stands Allocation

- The organiser establishes the layout of the Exhibition and allocates sites at his free will, taking into account as far as possible, the wishes expressed by the exhibitor, the nature of the products and/or services which he is presenting, the layout of the stand he proposes to install as well as, if necessary, the date on which the application was registered and the exhibitor's seniority in applying to the exhibition.
- The organiser may modify the size and layout of the area requested by the exhibitor. Such modification shall not entitle the exhibitor to unilaterally terminate his engagement to participate.
- An exhibitor is notified of the location of the stand allocated to him by means of a layout. This layout gives the characteristics of the stand as precisely as possible. Where possible, it is the exhibitor's responsibility to verify the conformity of the layout before setting up his stand.
- The organiser is not liable for any difference between the characteristics given on the layout and the actual measurements of the stand. The layout shows the general layout of the other stands surrounding the site allocated. These indications, valid on the date, the layout is drawn up, are given for information only and are liable to modifications which may not be able to be communicated to the exhibitor.
- Any claim concerning the location set out in the layout must be presented within one week. After this time limit, the location proposed shall be deemed accepted by the exhibitor.
- Under no circumstances can the organiser reserve a specific location, nor book such a location for the next Exhibition. Furthermore, participation in previous Exhibitions shall not confer any right to a particular location nor confer any priority in the allocations.

Installation and decoration of stands

- Stand installation is in accordance with the plans drawn up by the organiser.
- Subject to the organiser prior consent in writing, exhibitors may build split level stand provided the conditions set out in Exhibitor's Handbook are compiled with.
- Regulations concerning the construction of such stands are available from the organiser on request.
- Exhibitors are responsible for the specific decoration of their own stands. They shall comply with safety regulations be issued by the public Authorities and adhere to the general layout for decoration and signage drawn up by the organiser.
- The organiser decides the specifications of how visual information is displayed and the conditions governing the use of all sound, light or audio-visual techniques, as well as the conditions under which

all shows, attractions promotional activities, surveys or opinion polls may be carried out within the confines of the Exhibition.

- In the same way, the organizer decides on the conditions in which photography or sound recording is authorized within the confines of the Exhibition.
- The organiser reserves the right to require that any fitting detrimental to the general appearance of the Exhibition, to neighboring exhibitors or the public, or which does not conform to the layout and model submitted for his prior approval, shall be removed or modified.
- The organiser may withdraw an authorization already given in the event of hindrance caused to neighboring exhibitors, to circulation or to the running of the Exhibition.

Deinstallation

- The organiser declines all responsibility for structures or installations built by exhibitors.
- Exhibitors shall accept and leave the sites as delivered, and shall be liable for any damage, in particular to venue halls and venue equipment, caused by themselves or by their installations, equipment or goods.

Assembly and dismantling

- The organiser determines the programme for erection and installation of the stands prior to the opening of the Exhibition. He also fixes dates and time for dismantling the stands, and removing equipment, materials and products as well as deinstallation of the site at the end of the Exhibition.
- With regard in particular to the dismantling and removal of stands and deinstallation of the site, the organiser may complete tasks which have not been carried out by the exhibitor within the deadlines, for which the exhibitor accepts all costs and risks.
- If an exhibitor should fail to vacate the site in due time, the organiser shall be entitled to penalties and damages.

Specific authorizations

- Any installation of machines, equipment or structures which cannot be carried out without using space allocated to another exhibitor may only be done with the authorization of the organiser and on the date fixed by him.

Goods

- Each exhibitor provides for transport and reception of goods sent to him.
- He must act in accordance with the organiser's instructions concerning the delivery and dispatch of goods, particularly with regard to vehicle circulation within the confines of the Exhibition.
- Under no circumstances shall products and materials brought to the Exhibition, leave the Exhibition until it has ended.

Cleaning

- Each stand is cleaned in accordance with the conditions and at times notified by the organiser to the exhibitor.

Fluids

- Connections to electricity, telephone, water and compressed air mains are charged as stated in Exhibitor's Handbook to exhibitors who must request connection within the time limits specified and within the technical possibilities offered by the exhibition site.
- Any request concerning these services must be addressed to the distributor designated on the appropriate forms made available to exhibitors.

Customs

- It is the responsibility of each exhibitor to complete customs formalities for equipment and products arriving from abroad.
- The organiser cannot be held responsible for any difficulties arising during these formalities.

Intellectual Property Rights

- The exhibitor ensures the Organiser that he had obtained all Intellectual Property Rights held in equipment or products/ creation/ trade mark which he exhibits or permission for this exhibition. The organiser will accept no responsibility in this regard.
- The exhibitor allowed the organiser as a favour to reproduce and utilize equipment or products/creation/trade mark which he exhibits, in all the communication tools of the trade show (Internet web site show's official catalogue, invitations, plan, promotional video, newsletter, etc.) and all tools used to promote the exhibition (picture taken on the exhibition destined to be published in a newspaper or on Internet, TV program dealing with or shoot on the exhibition).
- The exhibitor ensures the organiser that he had obtained permission for the uses above mentioned. The organiser will accept no responsibility in this regard.

Catalogues

- The organiser reserves the exclusive right to publish and sell the catalogue of exhibitors, together with the advertising which appears in the catalogue. He may subcontract all or part of this right. The information necessary for the writing of the catalogue is furnished by the Exhibitors who are responsible for all information they supply for entry in the catalogue.
- The organiser cannot be held responsible for any omissions or errors in reproduction or composition or any other mistakes which may occur.
- The organiser reserves the right to modify, remove or group entries wherever he judges this to be useful as well as to refuse an entry to or modify texts for paid advertisements if they may cause harm to other exhibitors.

Exhibitors passes

- Exhibitors passes giving right of entry to the Exhibition, subject to the conditions fixed by the organiser, are issued to exhibitors.
- Unused "Exhibitors" passes may neither be returned nor reimbursed after the organiser has issued them against payment.

Invitation cards

- Invitation cards intended for visitors whom the exhibitors wish to invite are issued to exhibitors subject to the conditions fixed by the organiser.
- Only passes, invitation cards and entrance tickets issued by the organiser give right of entry to the Exhibition.

Safety

- The exhibitor shall undertake to respect all safety measures imposed by administrative or legal authorities, as well as any safety measures which may be taken by the organiser.
- The organiser reserves the right to verify that these measures are respected. Surveillance is carried out under the control of the organiser; his decisions concerning the application of safety regulations are implemented immediately.

Application of the regulations

- Any violation of the provisions of the present regulations or internal regulations issued by the organiser may result in the exclusion of the offending exhibitor even without prior warning. This applies, specifically, to non-conformity of stand fittings, failure to comply with safety regulations, failure to occupy the stand, display of products which do not conform to those stated in the initial application, sale of goods with immediate on-site delivery to the purchaser.
- An indemnity is then due from the exhibitor as damages and as reparation for moral or material harm suffered by the Exhibition. This indemnity is at least equal to the sum still due by the exhibitor to the organiser, without prejudice to any additional damages which may be demanded. The organiser requires, in this respect, the right to retain exhibited products and furniture or articles of display belonging to the exhibitor.

Modification of the regulations

- The organiser reserves the right to give a ruling on all cases not provided for within the present regulations and to add new provisions whenever he believes this to be necessary.

Dispute

- In the event of a dispute, the exhibitor undertakes to submit his claim to the organiser before taking any other action. The exhibitor formally agrees that any legal action undertaken in less than fifteen days from the date of this submission is declared inadmissible. In the event of dispute, the UAE parts alone are competent and the Arabic version of this text will be referred to.

Governing law and Jurisdiction

- This agreement shall be governed by, and construed in accordance with, the law of the UAE.
- Each of the parties hereto hereby irrevocably and unconditionally submits to the non-exclusive jurisdiction of the Courts of the UAE for all purposes in relation to this agreement and waives any objections on the ground of venue or forum non-convenience or on similar grounds.



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KINGDOM AIRPORTS, AVIATION & LOGISTICS

EXHIBITION 2013

29 APR - 1 MAY 2013 **RIYADH (KSA)**

CATALOGUE REGISTRATION FORM

Company Address

Name of the Company Stand No.....

Address:.....

.....

City:..... Country:.....

Tel:..... Fax:.....

E-mail:..... Web:.....

Business Activities (Max. 30 Words)

.....

.....

.....

Business Contact

Name:.....

Designation:.....

Tel:..... Fax:.....

E-mail:..... Web:.....

FASCIA NAME BOARD FORM

Stand No	Company Name (All in CAPITAL LETTERS)	Country

Signature & Stamp of the Exhibiting Company

Name:

RETURN COMPLETED FORM (Scanned Copy) BY E-MAIL or COURIER

The Event Secretariat, P.O. Box: 125186, Dubai, UAE, Tel: 00971 4 447 2811, Fax: 00971 4 447 2810

E-mail: info@kingdomaeroexpo.com www.kingdomaeroexpo.com